## **School Employees Retirement System of Ohio**

July 25, 2019

## **Onboarding New Employees**

As mentioned in the July *Bulletin*, SERS wants to partner with you to educate your employees about both their financial well-being and SERS.

This new email publication, *Member Education Connection*, will provide regular updates that you can share with your SERS-covered staff about their retirement.

Our first *Member Education Connection* covers onboarding new members of SERS. We have created an Employer Checklist as a guide for you.

## **Employer Checklist - New Employee Onboarding**

SERS will send your new employees a "Welcome to SERS" packet 60 days after their enrollment.

Please make sure you are entering each employee's contact information correctly and include a phone number and email address.

We look forward to partnering with you to educate your staff. If you have any suggestions for topics, please send your feedback to <a href="web@ohsers.org">web@ohsers.org</a>.

School Employees Retirement System of Ohio employerservices@ohsers.org www.ohsers.org