



**SERS Retirement Board  
Special Technology Committee  
Meeting Agenda  
October 21, 2021  
1:00 P.M. or Immediately Following the  
SERS Regular Board Meeting  
(if the board meeting extends beyond 1:00 p.m.)**

Click to join the Zoom meeting:

<https://ohsers.zoom.us/j/97589588658?pwd=ZWs3VjliVkUya1N3T1RiUHprV1oydz09>

**Meeting ID:** 975 8958 8658

**Password:** 008493

To join by phone, dial: (929) 205-6099 and enter the meeting ID: **975 8958 8658** and password: **008493** when prompted.

1. Roll Call
2. Approve **September 16, 2021**, Technology Committee Minutes (R)
3. Cyber Incident Response Tabletop Exercise – *Joe Bell*
4. Executive Session pursuant to R.C. 121.22(G)(6) to discuss security matters (R)  
– *Joe Bell, Tracy Valentino & Mike Flanagan*
5. Upcoming Technology Committee Meetings
  - Topics – *Committee Members*
  - Next Meeting Date(s) – *Matt King*
6. Adjournment (R)

**SERS Technology  
Committee Meeting  
October 21, 2021**

\_\_\_\_\_ P.M.

**Roll Call:**

Matthew King \_\_\_\_\_

James Rossler \_\_\_\_\_

Frank Weglarz \_\_\_\_\_

Daniel Wilson \_\_\_\_\_

**APPROVAL OF MINUTES OF THE TECHNOLOGY COMMITTEE MEETING HELD ON  
September 16, 2021**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the minutes of the Technology Committee meeting held on Thursday, September 16, 2021.

Upon roll call, the vote was as follows:

<b><u>ROLL CALL:</u></b>	<b><u>YEA</u></b>	<b><u>NAY</u></b>	<b><u>ABSTAIN</u></b>
Matthew King	_____	_____	_____
James Rossler	_____	_____	_____
Frank Weglarz	_____	_____	_____
Daniel Wilson	_____	_____	_____

<b>School Employees Retirement System</b>		<b>TECHNOLOGY COMMITTEE MINUTES</b>	
<b>Preparer</b>	Vatina Gray	<b>Meeting Date:</b>	September 16, 2021
<b>Committee Chair</b>	<b>Matthew King</b>	Committee roll call was as follows: Matthew King, James Rossler, Frank Weglarz, and Daniel Wilson  <b>Also in Attendance:</b> Mary Therese Bridge from the Ohio Attorney General's Office, SERS Staff: Richard Stensrud, Joe Marotta, Joe Bell, Jay Patel, Karen Roggenkamp, Jeff Davis, and Vatina Gray	
<b>Agenda</b>	<ol style="list-style-type: none"> <li>1. Roll Call</li> <li>2. Approval of <b>July 27, 2021</b> Technology Committee meeting minutes (R)</li> <li>3. Hybrid Work Technology Update – <i>Jay Patel</i></li> <li>4. 5-Year Capital Budget Planning – <i>Jay Patel</i></li> <li>5. Executive Session pursuant to R.C. 121.22(G)(6) to discuss security matters (R)</li> <li>6. Upcoming Technology Committee Meetings                         <ul style="list-style-type: none"> <li>• Topics – <i>Committee Members</i></li> <li>• Next Meeting Dates – <i>Joe Marotta and Matthew King</i></li> </ul> </li> <li>7. Adjournment (R)</li> </ol>		
<b>Discussion</b>	<p>The special SERS Technology Committee meeting began in open session at 2:00 pm.</p> <p><b><u>ROLL CALL</u></b>                  The special SERS Technology committee meeting began with the roll call as follows:                  Present – Matthew King, James Rossler, Frank Weglarz, and Daniel Wilson. Others present included Mary Therese Bridge from the Ohio Attorney General's Office and several SERS Staff members.</p> <p><b><u>APPROVAL OF JULY 27, 2021. SPECIAL TECHNOLOGY COMMITTEE MINUTES</u></b>                  Frank Weglarz moved and James Rossler seconded the motion to approve the July 27, 2021 special SERS Technology Committee meeting minutes. Upon roll call, the vote was as follows: Yea: Matthew King, James Rossler, Frank Weglarz, and Daniel Wilson. The motion carried.</p> <p><b><u>DISASTER RECOVERY</u></b>                  Joe Bell, SERS Chief Risk Officer reported on the disaster recovery &amp; cloud migration and provided an update on the RFP process and timeline. Several vendors had questions that could not be answered based on the confidential nature of the RFP. The vendor that wins the RFP bid will get additional and confidential information pertinent to the project. To date, 13 vendors have responded with bids.                  Joe Bell stated the team will evaluate each bid thoroughly. Mr. bell also stated he has personal knowledge of the work done and the quality of work performed by several of the vendors. Project costs and other criteria will be considered before selecting a vendor.                  Technology Committee Chair Matthew King requested information on the cost of migration to the cloud and wants to know additional information about what SERS would pay to move to the Cloud vs. what SERS would pay to not move. Mr. Bell will provide additional information at future meetings.</p> <p><b><u>CYBER INCIDENT RESPONSE TABLETOP EXERCISE</u></b>                  Mr. Bell reported SERS will host a Cyber Incident Response Tabletop exercise scheduled for October 5 and 6, 2021. SERS will have a 3<sup>rd</sup> party administering this exercise. This exercise was previously put on pause due to the pandemic. Cyber incidents have increased 300% recently and SERS needs to practice our responses, see our mistakes, and take best practices into account. Mr. Bell will provide an update on the tabletop exercise at the next Technology Committee meeting.</p>		

	<p><b><u>IT AND SECURITY COMMUNICATION</u></b>                  The committee requested more information about IT and Security Communication. SERS staff created a document repository in Diligent Board Books in the Resource Center. Cloud Computing. Articles have been added to Diligent &amp; the repository will continue to be built out. Currently 4 items in the resource center and we will continue to add items in the future.</p> <p><b><u>Executive Session</u></b>                  Began executive session at 2:24 p.m.</p> <p>Reconvened in open session at 2:58pm</p> <p><b><u>Upcoming Tech Committee Meetings</u></b>                  The next regularly scheduled meeting is December 16, 2021 and the start time will move time to 1pm.</p> <p><b><u>Adjournment</u></b>                  James Rossler moved that the Technology Committee adjourn to meet for the next regularly scheduled meeting.</p> <p>The meeting adjourned at 3:03 p.m.</p>		
	<b>Action Items</b>	<b>Assigned Person</b>	<b>Due Date</b>
<b>Action Items</b>			
<b>Agenda for Next Meeting</b>			

# Cyber Incident Response (IR) Tabletop Exercise

## **Tabletop Exercise:**

**Participants** – 20+ attendees from leadership, IT, Information Security, Communications, Legal, Member Services, Finance, Board Technology Committee Chair, and Chief Audit Officer

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**SERS Documentation Review (before tabletop)** – incident response plan, policies, ransomware playbook

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**Tabletop Exercise (October 5-6, vendor led)** – awareness training on ransomware trends, ransomware scenario (issue identification, escalation, communication through resolution)

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**Report** – Draft stage (generally positive verbal comments; continuous improvement mindset, future executive summary with recommendations)

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**Follow Up** – Develop action plans and responses; monitor implementation; annually test IR plan

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**EXECUTIVE SESSION**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion that the Technology Committee convene in Executive Session pursuant to R.C. 121.22(G)(6) to discuss security matters.

Upon roll call, the vote was as follows:

<b><u>ROLL CALL:</u></b>	<b><u>YEA</u></b>	<b><u>NAY</u></b>	<b><u>ABSTAIN</u></b>
Matthew King	_____	_____	_____
James Rossler	_____	_____	_____
Frank Weglarz	_____	_____	_____
Daniel Wilson	_____	_____	_____

**IN EXECUTIVE SESSION AT \_\_\_\_\_ A.M./P.M.**

**RETURN TO OPEN SESSION AT \_\_\_\_\_ A.M. / P.M.**

# Executive Session

Executive Session pursuant to R.C. 121.22(G)(6) to discuss security matters

- [REDACTED]
- [REDACTED]



# Technology Committee

## Meetings & Action Items



## Upcoming Committee Meetings

- **Topics**
- **Next Meeting Date(s)**

## Meeting Action Items

**ADJOURNMENT(R)**

\_\_\_\_\_ moved that the Technology Committee adjourn to meet on \_\_\_\_\_  
for the next scheduled meeting.

The meeting adjourned at \_\_\_\_\_ p.m.

\_\_\_\_\_  
Matthew King, Chair