



SCHOOL EMPLOYEES RETIREMENT SYSTEM OF OHIO

300 E. BROAD ST., SUITE 100, COLUMBUS, OHIO 43215-3746

614-222-5853 • Toll-Free 1-800-878-5853 • www.ohsers.org

**NOTICE OF EMPLOYMENT OR RECLASSIFICATION OF
EMPLOYEE ELIGIBLE FOR ALTERNATIVE RETIREMENT PLAN**

By state law, notice of employment or reclassification must be given to SERS within ten (10) days of hiring or reclassification.

This is to certify that the following employee has been hired or reclassified and is eligible for SERS or an alternative retirement plan as provided in Chapter 3305 of the Ohio Revised Code.

Social Security Number: --

Name: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Phone Number: _____

Date of Birth: _____ Gender: Female Male

First Date on Payroll as a Full-Time Employee: _____

Annual Compensation: \$ _____

School District County Employer Code

Authorized Officer's Signature Date: _____