



Employer Bulletin

School Employees Retirement System of Ohio

Winter Issue | January 22, 2020

Employer Contributions: Rounding

Occasionally, some districts experience “rounding issues” with their employer contributions. If there is a “rounding issue,” it will be with the employer contribution, not an employee contribution.

The employee contribution liability amount is generated from the contribution information provided to SERS by the employer. **This liability should always be paid in full.**

The employer contribution liability is calculated off the employee contributions you reported.

SERS understands that there are “rounding issues” in some circumstances, and there is an allowance in eSERS for these situations. Please contact Employer Services toll-free at 877-213-0861 for more information.

Manual Enrollment Entry: Submit for Posting

When entering a new manual enrollment, remember to click **Submit for Posting**.

Once you have completed the manual member enrollment and click Save, a Submit for Posting button will appear. In order for your member enrollment to post, you will have to click Submit for Posting.

If you forget to click the Submit for Posting button, your enrollment will remain in Valid or Review status in the Create and Correct Enrollment Files application in eSERS.

You will be able to click the Submit for Posting button from the Create and Correct Enrollment Files application.

eSERS Unavailable for a Period during the Weekend of January 25-26, 2020

eSERS will not be available from 8:00 a.m., on Saturday, January 25, 2020, through 6:00 p.m., on Sunday, January 26, 2020.

eSERS Guide: Update

The *eSERS Guide* is getting a minor update.

For your convenience, it now will be separated by sections, which will enable users to view the specific sections they need without having to search through the entire guide.

This additional format for the guide will be available mid-February.

Live Webinars: Coming Soon

You asked, we listened!

You requested more information regarding “SERS Disability” and “Wage Certifications,” and so we created webinars for you on these subjects.

Look for the webinars to broadcast live in the coming months.

February

Employer Outreach, in conjunction with the SERS Disability Department, will be conducting a webinar on SERS Disability. This webinar will cover information that an employer would need to know about disability and disability certifications.

Registration will be sent in a few weeks.

May

Employer Outreach will cover the basics as well as answer any questions regarding completing wage certifications in eSERS.

Registration will be sent this spring.

eSERS Tutorial Web Videos: Visit our Video Center

Check out the video library in our Employer Education Web Series by clicking [here](#).

The video collection covers everything from eSERS Registration to Submitting a Payment Remittance.