



eSERS HOTLINE

School Employees Retirement System

June 2023

New Look for eSERS

In mid-July, eSERS will have a fresh new look! While the screen and color scheme will be different, the processes in which you submit enrollments, contribution reporting, and payments will remain the same.

The screenshot shows the eSERS Home dashboard. The top navigation bar includes 'Home', 'Previous', 'Collapse', and 'Welcome Logsdon, Liz'. The main content area is divided into several sections:

- 5 Most Recent Messages:** A table with columns for Message Type, Message Subject, and Received Date. Messages include 'File Upload Successful with Some Error Records', 'Wage Certification Required', 'Foundation Deduction Letter', and 'Employee Outreach - Foundation Deduction Letter'.
- Employer Information:** A sidebar showing details for Employer ID, Name, Communication Preference (Email), County (Cuyahoga County), Primary Contact (Liz Logsdon), Primary Address, and Contractor ID.
- 5 Most Recent Employer Reporting Files:** A table with columns for Header ID, Header Type, Header Status, Pay Date, Contribution Cycle Code, and Status Order. Files include '14640 Contribution Review 07/23/2021 BWH0002', '14603 Enrollment Posted', '14619 Contribution Posted 05/16/2021 SMO0002', and '14611 Contribution Posted 05/16/2021 SMO0002'.
- Next 5 Reports Due:** A table with columns for Contribution Cycle Code, Pay Date, and Due Date. Reports include 'OTH0009 06/16/2021 06/23/2021', 'SMO0002 06/16/2021 06/23/2021', 'BWH0001 06/25/2021 07/02/2021', and 'OTH0009 07/01/2021 07/09/2021'.

The most noticeable change is the location of the Print button. It is now located in the upper right corner of every screen in a drop-down menu.

In this drop-down menu, you also will find the Contact Us, Help, and the Logoff functions.

This screenshot highlights the user menu in the upper right corner of the eSERS Home dashboard. The menu is expanded, showing the following options:

- Collapse
- Welcome Logsdon, Liz
- Contact Us
- Help
- Print
- Logoff

Employer Outreach will send an additional update as we get closer to the eSERS upgrade date.

School Employees Retirement System of Ohio

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