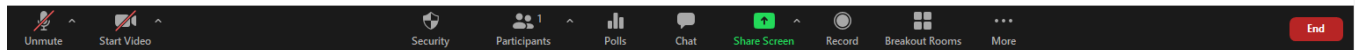# Zoom Tips

Thank you for joining us for the SERS Virtual Retirement Conference!

We are looking forward to engaging with you. Here are some tips to help you get the most out of the Zoom meeting experience:

Turning on the camera in Zoom

If you are comfortable with doing so, please turn on your camera. We love to see our members! Being able to see each other will help in making this virtual experience feel more like the in-person meetings we are used to having.

The camera icon will initially appear with a red bar through it.

To turn on your camera, please click the "Start Video" icon in the lower left corner of your Zoom screen. You will know that your camera is on because the red bar through the icon will disappear.

The camera feature will then be enabled, and participants will be able to see you.

To stop the video, click on the camera icon labeled "Stop Video" in the lower left corner of your screen.
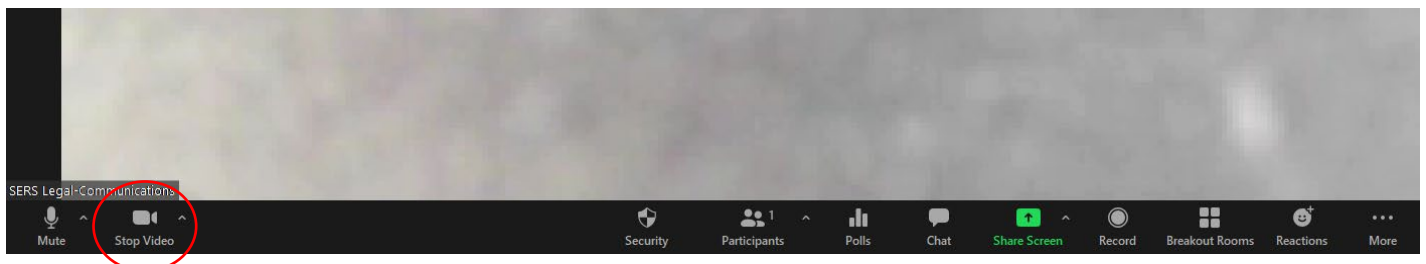
Want to ask a question?

Use the Raise Hand feature to ask a question. To raise your hand, click the Reactions icon. You will see a "Raise Hand" button.

You can virtually raise your hand to signal that you have a question, comment, or just need to be acknowledged. The host will be notified that you've raised your hand. You may be prompted to unmute yourself.
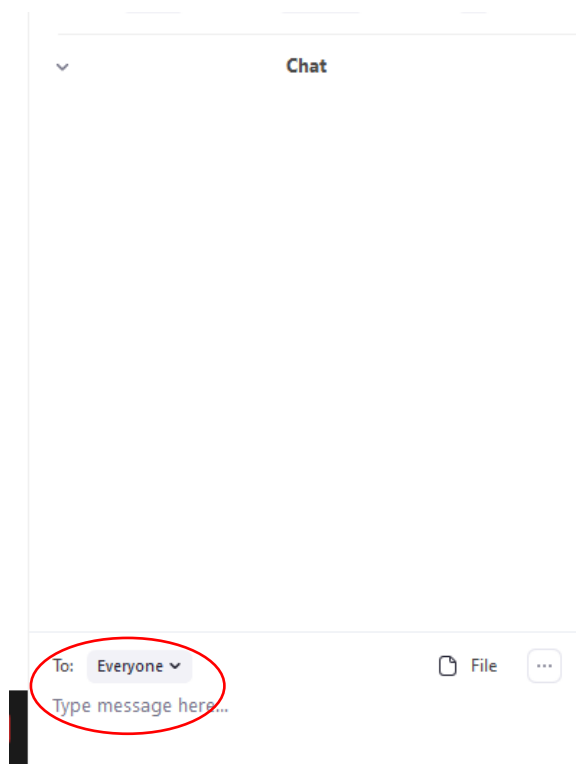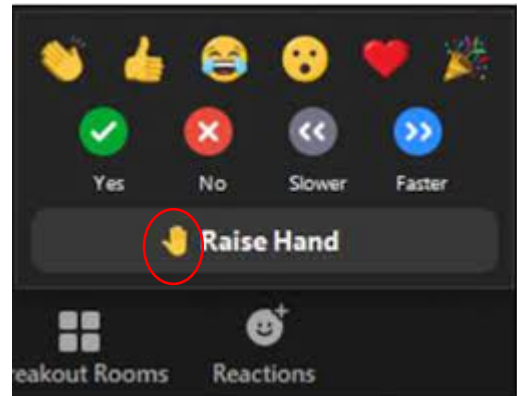

Use the Chat feature by typing a message to ask a question, or make a comment.

To ask a question or to make a comment, please click the "Chat" icon.

The Chat window will open on the right side of the Zoom screen. You can choose to send the comment or question to the host, or to all participants in the meeting by selecting the recipient in the "To" dropdown menu.
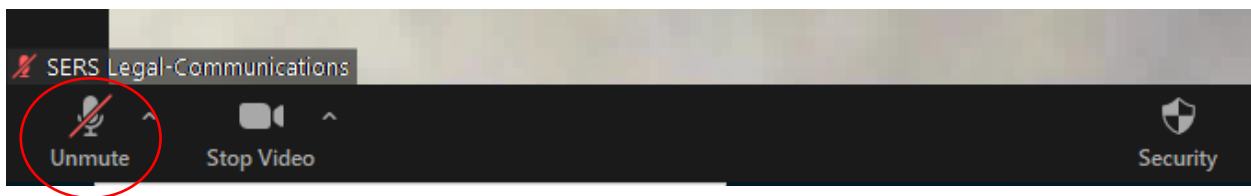
Type your message in the space provided, then click "send".

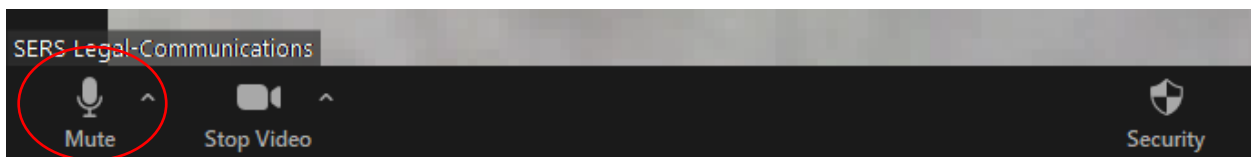The message will then appear in the chat window.
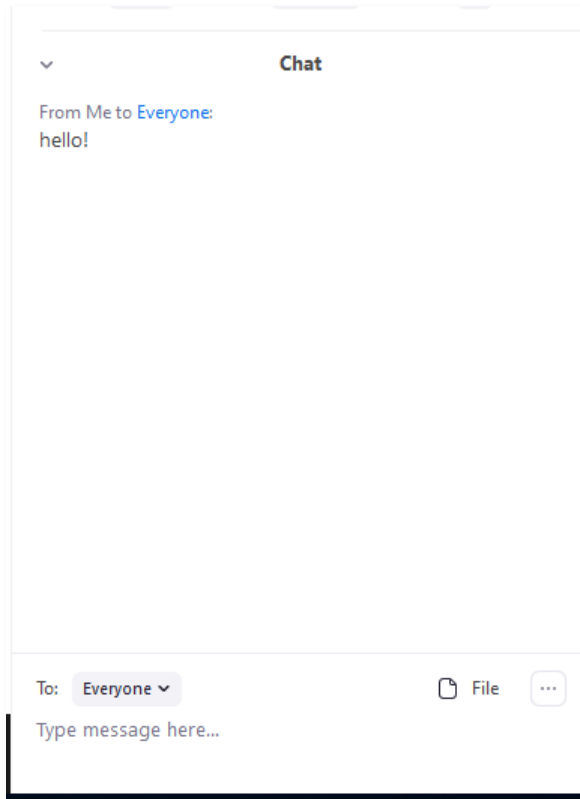
Mute and unmute audio

The microphone icon will initially appear with a red bar through it, indicating that the audio is muted. To unmute your audio, click on the muted microphone icon in the lower left corner of the Zoom screen.
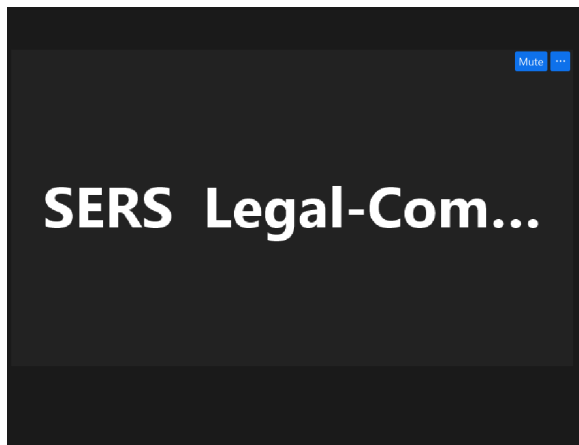

To mute your audio, click on the microphone icon in the lower left corner of the Zoom screen.
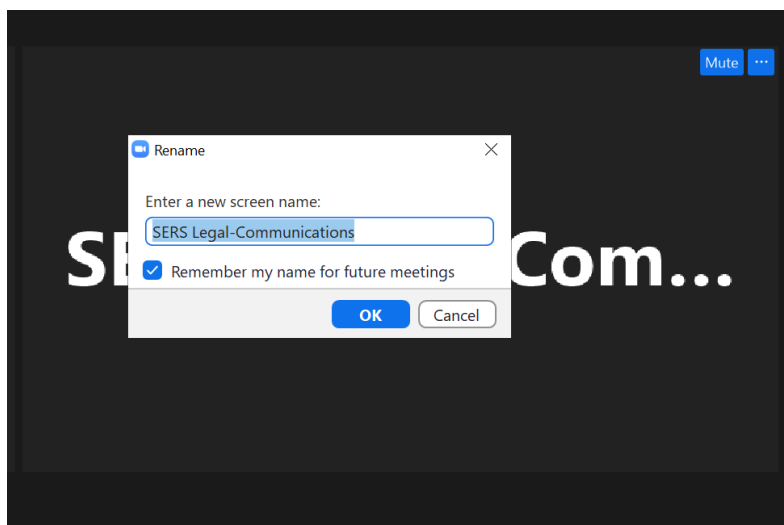

The audio will be muted when the muted microphone icon is displayed.

Change your screen name

- Click on the three dots in the upper right corner of your participant screen.
- Open the menu and select "Rename."
- Enter your first name and last name.

- Uncheck the box next to "Remember my name for future meetings"
- Click "OK"